



Office use only

ID No.
Invoice
Date

Please attach 4 recent photographs on photographic paper.

If emailed with a digital image please provide photographs at interview.
Thank you.

AQABA INTERNATIONAL SCHOOL REGISTRATION FORM

Please type, write or print using capitals & black ink.

PROSPECTIVE STUDENT DETAILS

Please notify the registrar if contact details change.

Family Name:

First Name (s) :

Date of prospective entry: Current Year Group:

Requested Year Group:

Applicant's age by September 1st

Sex MALE / FEMALE Date of Birth (day/month/year)/...../.....

Nationality: Religion:.....

Present Address:

.....

Telephone: Fax:

Application Requirements

A KG's-Grade 1-8 (all Jordanians and non-Jordanians):		
1	4 recent passport photographs.	
2	Certified copy of family book <i>(for Jordanians only)</i>	
3	Copy of valid residency card <i>(for non-Jordanians only)</i>	
4	Certified copy of Birth Certificate (for both Jordanians and Non-Jordanians).	
5	Full details of all vaccinations and immunizations for your child	
6	Registration fee of JD 400 (not refundable or deductible from fees)	
B Jordanian Student Transferring from Other Schools:		
1	Once a student is accepted into AIS, the parent is given an acceptance document.	
2	The previous school then issues a transfer document to AIS. This document is then placed by the previous school in the student's file together with the acceptance.	

3	The transfer document along with the previous year's school results, should then	
	Be Certified by the Directorate of Private Education, Aqaba Tel. 2014254 or Amman (depending on which school the student is being transferred from).	
	<i>This will be done by the parents.</i>	
4	Registration fee of JD 400 (not refundable or deductible from fees)	
C Jordanian and Non-Jordanian Students transferring from outside Jordan should have certification from:		
1	A transfer paper from school to be certified by Ministry of Education of previous country.	
2	Ministry of Foreign Affairs in the previous country	
3	Jordanian Ministry of Foreign Affairs or Jordanian Embassy in previous country.	
4	Directorate of Private Education in Aqaba Tel. 2014254.	
5	Registration fee of JD 400 (not refundable or deductible from fees)	
D In case of Transfers from Schools in the United States documents should be certified:		
1	Amideast (Amman Tel. No. 06-5810930.	
2	The Ministry of Education (Amman - Abdaly Tel. 06-5607331)	
3	Directorate of Private Education in Aqaba Tel. 2014254.	
4	Registration fee of JD 400 (not refundable or deductible from fees)	
The Complete file/documentation of A and either B, C or D above is then handed to the Registrar at AIS.		

This part of application is for Admin. Use only

I confirm that above applicable requirements were handed in full.

Registrar's Name -----

Signature -----

Date -----

This is to acknowledge receipt by Accounting Department of JD 400 registration fees.

Receipt No. -----

Name of Recipient-----

Signature -----

Date -----

EDUCATION

Is English your child’s first language? YES / NO

If not:

- a) What is your child’s first language?.....
- b) How would you describe your child’s knowledge of English?

EXCELLENT / GOOD / FAIR / POOR

SpokenWritten Reading.....

List any other languages with which your child is familiar (*)

Please give full details for your child of any developmental problems and / or any medical conditions(*):

.....

.....

Has your child had any problems at his/her previous school? If so, please give details (*):

.....

Has your child ever received any sort of learning support or special education?* YES / NO
 Has your child been excluded or suspended from any school for any reason?* YES / NO
 Has your child been subject to a behaviour modification contract?* YES / NO
 Are you aware if your child was reprimanded by the Head teacher of their previous school?* YES / NO
 (* continue on a separate sheet if necessary)

PREVIOUS SCHOOLS

Name and address of school Curriculum details	Dates attended	Year Group
Curriculum:		
Curriculum:		
Curriculum:		
Curriculum:		

DETAILS OF FATHER / GUARDIAN (Please complete as applicable)

Family Name First Name:
Nationality..... First Language:
Occupation :..... Title (Mr/Dr):.....
Company:
P.O. Box State:
Work Phone No. Mobile Phone No:
Work Fax No: Home Phone No.
E-mail:

DETAILS OF MOTHER / GUARDIAN (Please complete as applicable)

Family Name First Name:
Nationality..... First Language:
Occupation :..... Title (Mrs/Dr):.....
Company:
P.O. Box State:
Work Phone No. Mobile Phone No:
Work Fax No: Home Phone No.
E-mail:

Who will pay the Aqaba International School Fees?.....

Are there any family circumstances of which you feel we should be aware?
(Deceased parent / Divorced / Separated / Adopted / Others / etc) If so, please give full details :

.....
.....

I confirm that all the above information is true and correct. I understand and accept that if the information provided is false or misleading, and / or if I fail to pay school fees, and / or if I or my immediate family fail to abide by Aqaba International School policies, and / or I fail to provide all necessary paperwork; it is likely that my child will lose his/her place at Aqaba International School

I understand that school fees are payable one term in advance to secure my child's place at Aqaba International School.

Families wishing to withdraw their child must give one full term's notice in advance or forfeit one term's school fees.

Therefore, you will not receive any refund if you move your child to another school at the beginning of term without prior notification of at least one term.

I, parent / legal guardian of
.....date of birth

have read and accept the Aqaba International School terms and conditions of registration at Aqaba International School in full and agree to abide by all Aqaba International School policies in support of my child's education including school fee payment and supply of all approved uniform. I fully understand that although Aqaba International School may provide a limited school transport service this is not included in the school fees and is subject to change without prior notification. Furthermore, I agree to pay any additional fees if such needs are identified (learning support needs, ESOL classes, , extra activities, supplies medical care etc..) and perceived as necessary by the Aqaba International School's Management.

I understand that registration does not guarantee my child a place at Aqaba International School and that interviews, admissions and class allocations are at the discretion of the Principal. I understand that Aqaba International School does not operate a sequential waiting list and selects children who are considered to be most suitable for the style of international independent school education being offered at Aqaba International School. Therefore, early application is highly recommended but does not necessarily guarantee my child a place at Aqaba International School.

I attest that I fully understand and agree to the terms and conditions of Aqaba International School's registration, teaching and collection policy.

I agree and attest that any notifications delivered to me through Aqaba International School's distribution mechanism shall be considered as delivered, informed and notified to me.

I understand that in the case where all the registration and school fees are not fully settled in any school year, then Aqaba International School shall have the right of rejecting the renewal of my child's registration in the following school year.

I agree that Aqaba International School shall have the right of raising the school fees without any prior notice, and that I shall abide by such raise. Further, I fully attest that I waive all my rights of not complying to the fees raise.

I understand that there will be no need to exchanging any notary admonitions in connection to this contract, and that I waive all my rights of claiming such.

I understand that any dispute arising from or related to this contract shall be settled by way of litigation, and that the Central Court of Amman shall have the sole jurisdiction to resolve such dispute.

Signature Date

INDEMNITY FORM

I, of P.O. Box, being the lawful parent or guardian ofhereby agree:

That Aqaba International School, or any teachers, or officials, or voluntary helpers of the school, shall have no responsibility of whatsoever nature in respect of bodily injury to the above child:

- 1) Prior to actual delivery of the said child into the custody of the said teachers or officials inside the school grounds, or after the child has been collected from the school grounds by a person authorised by me to do so, on a normal school day.
- 2) Whilst on school grounds outside the official opening times.
- 3) At any other time, unless the said child is in the direct custody or control of one of the said teachers whilst on a recognised outing or function arranged by the school.
- 4) Unless the injury is caused by, or resulting from:
 - a) The neglectful act or omission of any employee, teacher or other person or persons authorised to act for or on behalf of the said school.
 - b) Any defect on the premises of the said school.

In addition I agree:

- 5) to indemnify and keep indemnified the said school in respect of any amounts which the said school may pay, in respect of medical or other expenses arising from accidental bodily injury to the said child other than as set out in 4.
- 6) to indemnify and keep indemnified the said school in respect of any loss or damage to property belonging to or in the custody or control of the said school caused by the said child.

We acknowledge that the School's rules, policies and curriculum as well as its fee structure, change from time to time. Sometimes this is due to external factors such as change in the law, regulatory requirements or market conditions. We agree to such changes when the school introduces them.

We understand that AIS delivers a modified curriculum based on the National Curriculum of England and we agree to all content in any associated syllabi.

Name and address of Parent or Guardian :

.....
.....

SignedDate

Name and address of Witness:

.....
.....

SignedDate

Please return completed forms to:

The Registrar
Aqaba International School
P O Box 529
Aqaba – Jordan
Facsimile: + 962 3 2051410
Telephone: + 962 3 2039922 / 2039955
E-mail: principal@aqabainternationalschool.com